

Essay Writing	
Level:	One
Credit Value:	3
GLH:	21
OCNLR Unit Code:	HC7/1/LQ/005
Ofqual Unit Reference Number:	M/508/0690

*This unit has 4 learning outcomes*

LEARNING OUTCOMES	ASSESSMENT CRITERIA
<b>The learner will:</b>	<b>The learner can:</b>
1. Understand an essay task.	1.1. Identify what is asked in terms of a particular essay. 1.2. Identify the meaning of a particular essay title.
2. Be able to plan an essay.	2.1. Propose a structure for a given essay. 2.2. Outline an essay plan, taking into account identified requirements.
3. Be able to research information for the purpose of essay writing.	3.1. Locate, collate and record information for the purpose of essay writing. 3.2. Use a bibliography to acknowledge use of research sources.
4. Be able to present information in essay form.	4.1. Structure an essay to meet requirements of task. 4.2. Use standard punctuation and grammar in an essay.

## Assessment

The grid below gives details of the assessment activities to be used with the unit attached. Please refer to the OCN London Assessment Definitions document for definitions of each activity and the expectations for assessment practice and evidence for verification.

**P = Prescribed** This assessment method *must* be used to assess all or part of the unit.

**O = Optional** This assessment method *could* be used to assess all or part of the unit.

Case Study		Project	
Written question & answer/test/exam	O	Role play/simulation	
Essay	P	Practical demonstration	
Report		Group discussion	
Oral question and answer	O	Performance/exhibition	
Written description	O	Production of artefact	
Reflective log/diary	O	Practice file	