

Introduction to Study Skills	
Level:	One
Credit Value:	3
GLH:	27
OCNLR Unit Code:	HC7/1/LQ/013
Ofqual Unit Reference Number:	H/508/0637

This unit has 3 learning outcomes

LEARNING OUTCOMES	ASSESSMENT CRITERIA
The learner will:	The learner can:
1. Understand how to develop personal learning skills.	1.1. Identify own personal learning styles and preferences and state ways to meet own learning needs. 1.2. List the benefits of: a) active engagement in learning, b) working with others.
2. Understand and use information.	2.1. Identify how to locate, retrieve and store information. 2.2. Identify main points and sources of information. 2.3. Use two ways of making notes.
3. Be able to plan, manage, and produce work.	3.1. Outline own action plan to complete set work on time. 3.2. Use a plan to structure the content of a piece of work. 3.3. Identify a way to resolve a problem. 3.4. Present information using a suitable method. 3.5. Identify one way to improve work using feedback.

Assessment

The grid below gives details of the assessment activities to be used with the unit attached. Please refer to the OCN London Assessment Definitions document for definitions of each activity and the expectations for assessment practice and evidence for verification.

P = Prescribed This assessment method *must* be used to assess all or part of the unit.

O = Optional This assessment method *could* be used to assess all or part of the unit.

Case Study		Project	
Written question & answer/test/exam	O	Role play/simulation	
Essay		Practical demonstration	
Report		Group discussion	O
Oral question and answer	O	Performance/exhibition	
Written description		Production of artefact	
Reflective log/diary	O	Practice file	