

Unit Title: Preparation for Employment in the Creative and Digital Industries	
Level:	Two
Credit Value:	3
GLH:	24
OCNLR Unit Code:	JC1/2/LQ/001
Ofqual Unit Reference Number:	H/507/2019

*This unit has 4 learning outcomes*

LEARNING OUTCOMES	ASSESSMENT CRITERIA
<b>The learner will:</b>	<b>The learner can:</b>
1. Be able to recognise employment opportunities in the creative and digital industries.	1.1. Describe sources of information, advice and guidance on employment and training in the creative and digital industries. 1.2. Describe employment roles in the creative and digital industries. 1.3. Comment on roles of personal career interest in the creative and digital industries.
2. Be able to recognise own strengths and weaknesses.	2.1. Describe own knowledge acquired through past experiences. 2.2. Describe own qualities developed through past experiences. 2.3. Comment on own qualities requiring development.
3. Know how to achieve own career goals.	3.1. Describe career goals for developing own skills and knowledge to achieve potential career aims. 3.2. Describe actions required to achieve own goals.
4. Understand the value of CVs and portfolios in personal and career development.	4.1. Describe the core elements of a CV. 4.2. Describe the core elements of a personal portfolio and/or repertoire. 4.3. Give examples of the use of CVs and/or portfolios for career development.

## Assessment

The grid below gives details of the assessment activities to be used with the unit attached. Please refer to the OCN London Assessment Definitions document for definitions of each activity and the expectations for assessment practice and evidence for verification.

**P = Prescribed** This assessment method *must* be used to assess all or part of the unit.

**O = Optional** This assessment method *could* be used to assess all or part of the unit.

Case Study		Project	
Written question & answer/test/exam		Role play/simulation	
Essay	O	Practical demonstration	
Report		Group discussion	O
Oral question and answer	O	Performance/exhibition	
Written description	O	Production of artefact	
Reflective log/diary	O	Practice file	