



OCN London Sample Course Details

Course Title

IT Skills for Work – Beginners (Level 1)

OCNLR Qualification Title

Title	Qualification No.	Credits	GLH
OCNLR Level 1 Award in IT User Skills	600/9333/X	9	60-75

In order to gain the Award the learner must achieve 9 credits at Level 1.

Click [here](#) for the Qualification Guide

Selected Units from above qualification

	Unit Title	Unit Level	Credit Value	Unit Code
1	Presentation Software	L1	3	CQ5/1/LQ/003
2	Database Software	L1	3	CP2/1/LQ/001
3	Desktop Publishing Software	L1	3	CO2/1/LQ/001
4	IT Communication Fundamentals	L1	2	CP4/1/LQ/001
5	IT Software Fundamentals	L1	3	CP0/1/LQ/001
6	Using Email	L1	2	CR3/1/LQ/001
7	Using the Internet	L1	3	CR3/1/LQ/002