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| Course title |  | | |
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| Learner name |  | | |
| Unit title |  | Unit Code |  |
| Assessment task | | | |
| What is the learner being asked to do to meet the assessment criteria listed below? This must be clear for the learner and internal and external verifier.  Example 1: Select all the tools you will need to prepare your project surface for painting. Place them on the work bench for your tutor to photograph.  Example 2: Complete the question sheet ‘Safeguarding’. Relate your answers to your own work practice, giving examples. | | | |

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| Assessment Criteria | | Criterion met? Tutor initial. |
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| Tutor feedback (*Complete once work is assessed*) | |
| Feedback should be specific, constructive and developmental. ‘Good’ or ‘Needs more work’ are examples of inadequate feedback.  Comment specifically on what the learner has done to achieve the criteria and, if appropriate, how they can develop further.  If they have not yet achieved all criteria associated with this task, make clear exactly what else they need to do.  When any extra work is completed, indicate this by adding a further comment and dating it. | |
| Signature |  |
| Date |  |