

# ADULT EDUCATION FUNDING PATHWAYS TO EMPLOYMENT QUALIFICATION PACKAGES



**THE OFFER**



**AVAILABLE SECTORS**



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**QUALIFICATIONS AND UNITS**



**SUBJECT SPECIFIC UNITS**

# THE OFFER:

Our new **Pathways to Employment qualification packages** are for adult learners looking to find out more about career path opportunities in a sector that interests them, gaining the insight needed to make informed decisions for their future.

Chosen units allow learners to explore the sector before committing to something more substantial as well as providing them with the skills needed in preparing for and seeking employment.

New in these Pathways to Employment qualification packages is the opportunity for learners to become familiar with the **basics of essential digital skills**.

Learners who have completed their chosen Pathway to Employment qualification package will have the opportunity to gain a **national qualification** and single additional units. The qualifications and units included in the Pathways to Employment are fundable for eligible adult learners through the Adult Education Budget.



# AVAILABLE SECTORS:

Sector	Level : Entry 3	Level: Level 1
Animal Care 🐾	✓	✓
Applied Science and Technology 🔬	✓	✓
Building and Construction 🏗️	✓	✓
Business Administration 📁	✓	✓
Catering and Hospitality 🍽️	✓	✓
Creative and Digital 🎥	✓	✓
Early Years 📖	✓	✓
Engineering ⚙️		✓
Finance 💰	✓	✓
Hair and Beauty 🗣️	✓	✓
Health and Social Care 🏥	✓	✓
Law ⚖️		✓
Marketing 📣		✓
Public Services 🧑	✓	✓
Retail and Customer Service 🛍️	✓	✓
Sport ⚽	✓	✓
Tourism ✈️		✓

## CONTENT:

Each Pathway to Employment qualification package is split into the following five units:

- **Unit 1: Self-assessment** – 1 credit/10 GLH- from our Entry 3 or L1 Award in Preparing for Employment qualifications
- **Unit 2: Applying for a job** (which includes CV preparation)- 1 credit/10 GLH- from our Entry 3 or L1 Award in Preparing for Employment qualifications
- **Unit 3: Making informed career choices** –2 credits/20 GLH – from our Entry 3 or L1 Award in Preparing for Employment qualifications
- **Unit 4: A sector specific unit** from our Entry 3 or Level 1 vocational qualifications
- **Unit 5: A digital skills unit** – Search Engines and Online Research- at Entry 3 or Level 1 from our Entry 3 or Level 1 Digital Skills qualifications

**The delivery and assessment of our qualifications is flexible.**

## QUALIFICATIONS AND UNITS ACHIEVED:

Successful completion of the Pathway to Employment qualification package leads to achievement of:

- **A full qualification – Entry 3 or Level 1 Award in Preparing for Employment\*** (units 1, 2 and 3 opposite)
- **Single subject additional unit** – from a choice of up to 2 units previously identified within each sector (see subject specific units section)
- **One digital skills unit** – Search Engines and Online Research- either at Entry 3 or Level 1

*\*OCNLR Entry 3 Award in Preparing for Employment, 4 credits /25 GLH*

*\*OCNLR Level 1 Award in Preparing for Employment, 4 credits/24 GLH*

Above options are funded for 19+ learners as part of the flexible funding Adult Education Budget (AEB).



# SUBJECT SPECIFIC UNITS INCLUDED:

Sector	Level : Entry 3	Level: Level 1
Animal Care	<a href="#">Introduction to the Care of Animals</a> - 3 credits/30 GLH <a href="#">Developing Confidence Working with Animals</a> - 3 credits/30 GLH	<a href="#">Developing Confidence Working with Animals</a> - 3 credits/27 GLH
Applied Science and Technology	<a href="#">Working in Science and Technology</a> - 3 credits/27 GLH	<a href="#">Health and Safety in a Science Laboratory</a> - 3 credits /27 GLH <a href="#">Working in Science and Technology</a> - 3 credits/27 GLH
Building and Construction	<a href="#">Introduction to Carpentry and Joinery</a> - 3 credits/30 GLH <a href="#">Introduction to Painting and Decorating</a> - 3 credits/30 GLH	<a href="#">Introduction to Building and Construction</a> - 1 credit/ 9 GLH <a href="#">Starting Work in Construction</a> - 3 credits/27 GLH
Business Administration	<a href="#">Working in an Office</a> - 2 credits/20 GLH <a href="#">Undertaking an Enterprise Project</a> - 2 credits/20 GLH	<a href="#">Understanding Business and Enterprise</a> - 3 credits 28 GLH <a href="#">Working in Business and Administration</a> - 3 credits/25 GLH
Catering and Hospitality	<a href="#">Introduction to the Hospitality Industry</a> - 1 credit/10 GLH	<a href="#">Understanding the Catering and Hospitality Industry</a> - 2 credits/20 GLH <a href="#">Introduction to the Hospitality Industry</a> - 2 credits/20 GLH
Creative and Digital	<a href="#">Core Skills for Art and Craft</a> - 3 credits /30 GLH	<a href="#">Exploring a Career in the Creative Sector</a> - 3 credits/27 GLH
Early Years	<a href="#">Developing Skills for Listening to Children</a> - 3 credits/30 GLH	<a href="#">Growth and Development of Young Children</a> - 2 credits/18 GLH <a href="#">Understanding Safeguarding in Early Years Setting</a> - 2 credits/18 GLH
Engineering		<a href="#">Starting Work in Engineering</a> - 4 credits/40 GLH
Finance	<a href="#">Understanding Financial Services</a> - 1 credit/10 GLH	<a href="#">Business Finance</a> - 3 credits/27 GLH
Hair and Beauty	<a href="#">Introduction to the Hair and Beauty Sector</a> - 2 credits/20 GLH	<a href="#">Introduction to the Hair and Beauty Sector</a> - 3 credits/25 GLH <a href="#">Introduction to Working in a Hair and Beauty Salon</a> - 3 credits/27 GLH
Health and Social Care	<a href="#">Introduction to Health and Social Care</a> - 1 credit/9 GLH <a href="#">Job Opportunities in Health and Social Care</a> - 3 credits/20 GLH	<a href="#">Introduction to Health and Social Care</a> - 1 credit/9 GLH <a href="#">Understand Principles and Values in Health and Social Care</a> - 3 credits/26 GLH
Law		<a href="#">Introduction to the English Legal System</a> - 4 credits /40 GLH
Marketing		<a href="#">Understanding How to Promote a Product or Service</a> - 2 credits/18 GLH <a href="#">Understanding the Uses of Social Media for Business</a> - 2 credits/18 GLH
Public Services	<a href="#">Career Planning for the Public Services</a> - 3 credits/27 GLH <a href="#">Working in Public Services</a> - 3 credits/27 GLH	<a href="#">Career Planning for the Public Services</a> - 3 credits/27 GLH <a href="#">Working in Public Services</a> - 3 credits/27 GLH
Retail and Customer Service	<a href="#">Introduction to Customer Service Skills</a> - 3 credits/30 GLH	<a href="#">Customer Care</a> - 2 credits/18 GLH
Sport	<a href="#">Health and Fitness</a> - 3 credits/30 GLH	<a href="#">Job Opportunities in Sport and Active Leisure</a> - 4 credits/30 GLH <a href="#">Working in Sport and Active Leisure</a> - 3 credits/30 GLH
Tourism		<a href="#">Understanding the Travel and Tourism Industry</a> - 2 credits/20 GLH