# Centre details

|  |  |  |  |
| --- | --- | --- | --- |
| Centre name |       | OCN centre no. |       |

# Course details

|  |  |
| --- | --- |
| Course title |       |
| Course ID |       | Will there be learners under 16 on this course? | Yes [ ]  No [ ]  |

# Units to be removed

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | **Unit title** | **Unit Level** | **Credit Value** | **OCN Unit Code** |
| 1 |       |       |       |       |
| 2 |       |       |       |       |
| 3 |       |       |       |       |
| 4 |       |       |       |       |
| 5 |       |       |       |       |

# Units to be added

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | **Unit title** | **Unit Level** | **Credit Value** | **OCN Unit Code** |
| 1 |       |       |       |       |
| 2 |       |       |       |       |
| 3 |       |       |       |       |
| 4 |       |       |       |       |
| 5 |       |       |       |       |

# Sector approval confirmation

|  |  |
| --- | --- |
| Is the centre sector approved by OCN London for all curriculum areas covered by the additional units you plan to use? | Yes [ ]  No [ ]  |
| If applicable, please indicate which additional sectors you are seeking approval for. |       |

# Confirmation

I confirm that the course details provided are correct.

|  |  |  |  |
| --- | --- | --- | --- |
| Name |       | Position |       |
| Date |       |

*Your Administration contact will receive confirmation of the change of course details once the amendment has been successfully processed.*