

Unit Title: Induction to Study	
Level:	One
Credit Value:	3
GLH:	27
OCNLR Unit Code:	HB1/1/LQ/045
Ofqual Unit Reference Number:	R/504/8279

*This unit has 5 learning outcomes*

LEARNING OUTCOMES	ASSESSMENT CRITERIA
<b>The learner will:</b>	<b>The learner can:</b>
1. Know facilities in own learning environment.	1.1. Identify facilities in own learning environment that they will access. 1.2. Describe the location of the identified facilities. 1.3. Outline the services provided by each of the identified areas.
2. Know about Health and Safety procedures.	2.1. Locate the following: <ul style="list-style-type: none"> <li><input checked="" type="checkbox"/> fire exits</li> <li><input checked="" type="checkbox"/> fire alarm points</li> <li><input checked="" type="checkbox"/> fire extinguishers</li> <li><input checked="" type="checkbox"/> fire assembly points.</li> </ul> 2.2. Outline the procedure they must follow: <ul style="list-style-type: none"> <li><input checked="" type="checkbox"/> when a First Aider is required</li> <li><input checked="" type="checkbox"/> when finding a fire</li> <li><input checked="" type="checkbox"/> in response to a fire drill.</li> </ul>
3. Be able to use the library (learning resource centre).	3.1. Outline the different types of resources/facilities available in the library (learning resource centre). 3.2. Identify local and national information from different resources. 3.3. Extract local and national information from different resources.

<p>4. Know about personal study planning.</p>	<p>4.1. Outline the benefits of personal study planning.</p> <p>4.2. Develop a personal study plan for five weeks of own programme of study identifying:</p> <ul style="list-style-type: none"> <li>✘ areas of study;</li> <li>✘ timetable of activities;</li> <li>✘ course work to be undertaken;</li> <li>✘ dates assignments due;</li> <li>✘ resources needed.</li> </ul> <p>4.3. Outline own experience of following the personal study plan identifying aspects of the plan that:</p> <ul style="list-style-type: none"> <li>✘ were achieved;</li> <li>✘ were not achieved;</li> <li>✘ they would do differently.</li> </ul> <p>4.4. List personal strengths they have identified while following the personal study plan.</p> <p>4.5. List areas for development that they have identified while following the personal study plan.</p>
<p>5. Know about working in groups in a learning situation.</p>	<p>5.1. Outline own participation in class and/or group activity.</p> <p>5.2. Outline their peers' participation in class and/or group activity.</p> <p>5.3. List the benefits of participating in class and/or group activities.</p>

## Assessment

The grid below gives details of the assessment activities to be used with the unit attached. Please refer to the OCN London Assessment Definitions document for definitions of each activity and the expectations for assessment practice and evidence for verification.

**P = Prescribed** This assessment method *must* be used to assess all or part of the unit.

**O = Optional** This assessment method *could* be used to assess all or part of the unit.

Case Study		Project	
Written question & answer/test/exam	O	Role play/simulation	
Essay		Practical demonstration	O
Report		Group discussion	O
Oral question and answer	O	Performance/exhibition	
Written description	O	Production of artefact	