

Unit Title: Work, Review and Plan	
Level:	One
Credit Value:	3
GLH:	27
OCNLR Unit Code:	HB1/1/LQ/060
Ofqual Unit Reference Number:	L/505/8616

This unit has 4 learning outcomes

LEARNING OUTCOMES	ASSESSMENT CRITERIA
The learner will:	The learner can:
1. Understand the need for goal setting in relation to learning objectives.	1.1. Identify and record short and long term objectives and aims. 1.2. Identify areas of learning they wish to improve.
2. Be able to create simple action plans.	2.1. Identify a range of specific improvements they wish to make. 2.2. Outline strategies appropriate to the development of specific skills and abilities. 2.3. Create a simple action plan.
3. Be able to review own progress.	3.1. Record work completed. 3.2. Carry out a simple self-assessment. 3.3. Describe on-going progress.
4. Understand the need for self-evaluation and summative review.	4.1. Comment on personal performance and achievement against self-identified aims and objectives. 4.2. Revise personal action plan in accordance with information derived from self-evaluation. 4.3. State the importance of self-evaluation.

Assessment

The grid below gives details of the assessment activities to be used with the unit attached. Please refer to the OCN London Assessment Definitions document for definitions of each activity and the expectations for assessment practice and evidence for verification.

P = Prescribed This assessment method *must* be used to assess all or part of the unit.

O = Optional This assessment method *could* be used to assess all or part of the unit.

Case Study	O	Project	
Written question & answer/test/exam		Role play/simulation	
Essay		Practical demonstration	
Report		Group discussion	O
Oral question and answer	O	Performance/exhibition	
Written description	P	Production of artefact	