

Unit Title: Teamwork Skills	
Level:	Entry Three
Credit Value:	3
GLH:	30
OCNLR Unit Code:	HB1/E3/LQ/042
Ofqual Unit Reference Number:	K/504/8532

This unit has 4 learning outcomes

LEARNING OUTCOMES	ASSESSMENT CRITERIA
The learner will:	The learner can:
1. Know about the task.	1.1. Identify the task. 1.2. Identify what needs to be done.
2. Be able to work with others towards achieving given objectives.	2.1. Know what is meant by a group contract. 2.2. State conditions that might be included. 2.3. Carry out given tasks to meet own responsibilities. 2.4. Follow given guidelines to work safely. 2.5. Ask for help if needed. 2.6. Help others when asked.
3. Know how to identify progress.	3.1. Identify what went well. 3.2. Identify any difficulties.
4. Be able to suggest ways of improving work with others to help achieve given objectives.	4.1. Confirm what might be done differently next time. 4.2. Confirm personal action points for ways to improve working with others in a future shared activity.

Assessment

The grid below gives details of the assessment activities to be used with the unit attached. Please refer to the OCN London Assessment Definitions document for definitions of each activity and the expectations for assessment practice and evidence for verification.

P = Prescribed This assessment method *must* be used to assess all or part of the unit.

O = Optional This assessment method *could* be used to assess all or part of the unit.

Case Study		Project	
Written question & answer/test/exam	O	Role play/simulation	
Essay		Practical demonstration	P
Report		Group discussion	O
Oral question and answer	O	Performance/exhibition	
Written description	O	Production of artefact	