

Unit Title: Planning and Leading an Activity	
Level:	One
Credit Value:	3
GLH:	27
OCNLR Unit Code:	HB1/1/LQ/062
Ofqual Unit Reference Number:	F/507/6370

This unit has 4 learning outcomes

LEARNING OUTCOMES	ASSESSMENT CRITERIA
The learner will:	The learner can:
1. Understand the skills and qualities required to be an effective leader.	1.1. Identify own skills and areas for improvement. 1.2. Identify the skills and qualities required to be an effective leader. 1.3. Identify leadership traits s/he would like to develop. 1.4. Outline how s/he hopes to achieve the identified leadership traits.
2. Be able to plan an activity.	2.1. Identify an activity in which to participate. 2.2. Outline a plan for the activity. 2.3. Demonstrate participation in planning the activity.
3. Be able to lead an activity.	3.1. Demonstrate leading the activity.
4. Understand how to review an activity.	4.1. Outline the benefits to others of the activity. 4.2. Outline what s/he has personally gained from leading the activity. 4.3. Describe what s/he would do differently when leading the activity again in the future.

Assessment

The grid below gives details of the assessment activities to be used with the unit attached. Please refer to the OCN London Assessment Definitions document for definitions of each activity and the expectations for assessment practice and evidence for verification.

P = Prescribed This assessment method *must* be used to assess all or part of the unit.

O = Optional This assessment method *could* be used to assess all or part of the unit.

Case Study		Project	
Written question & answer/test/exam	O	Role play/simulation	O
Essay		Practical demonstration	O
Report		Group discussion	O
Oral question and answer	O	Performance/exhibition	O
Written description	P	Production of artefact	
Reflective log/diary	O	Practice file	