

Unit Title: Using Punctuation	
Level:	Entry Three
Credit Value:	1
GLH:	10
OCNLR Unit Code:	HD3/E3/LQ/012
Ofqual Unit Reference Number:	F/503/3289

This unit has 1 learning outcome

LEARNING OUTCOMES	ASSESSMENT CRITERIA
The learner will:	The learner can:
1. Be able to use punctuation to aid understanding.	1.1. Use punctuation correctly in a short passage of own writing. 1.2. Use punctuation to define compound sentences. 1.3. Use punctuation to aid expression when reading aloud.

Assessment

The grid below gives details of the assessment activities to be used with the unit attached. Please refer to the OCN London Assessment Definitions document for definitions of each activity and the expectations for assessment practice and evidence for verification.

P = Prescribed This assessment method *must* be used to assess all or part of the unit.

O = Optional This assessment method *could* be used to assess all or part of the unit.

Case Study		Project	
Written question & answer/test/exam		Role play/simulation	
Essay		Practical demonstration	O
Report		Group discussion	
Oral question and answer		Performance/exhibition	
Written description	O	Production of artefact	O