

Unit Title: Using Cyber Security Skills in Everyday Situations	
Level:	One
Credit Value:	3
GLH:	30
OCNLR Unit Code:	CN1/1/LQ/001
Ofqual Unit Reference Number:	D/651/9007

This unit has 3 learning outcomes

LEARNING OUTCOMES	ASSESSMENT CRITERIA
<b>The learner will:</b>	<b>The learner can:</b>
1. Understand common cyber threats and their impact.	1.1. Identify different types of cyber threats in personal or everyday situations. 1.2. Describe how cyber threats can affect individuals or organisations. 1.3. Outline simple ways people can reduce these risks.
2. Know how to take practical steps to protect personal information.	2.1. Identify what personal information should be protected when online 2.2. Describe safe behaviours for handling personal information. 2.3. Outline steps to check whether digital activity is safe.
3. Be able to carry out a basic cyber safe task	3.1. Demonstrate how to carry out a cyber safe task. 3.2. Apply safe behaviours while completing the task. 3.3. Describe what worked well and what they could improve next time.

## Assessment

The grid below provides suggestions for the types of assessment activities that can be used with the unit attached to provide evidence for the learner's portfolio. Please refer to the OCN London Assessment Guidance document for definitions of each activity and the expectations for assessment practice and evidence for moderation.

Case Study		Project	✓
Written question & answer/test/exam	✓	Role play/simulation	
Essay		Practical demonstration	✓
Report	✓	Group discussion	
Oral question and answer	✓	Performance/exhibition	
Written description	✓	Production of artefact	✓
Reflective log/diary	✓	Practice file	✓

## Indicative Content

This content serves as guidance and illustrative examples rather than a prescribed or exhaustive set of requirements

Learning Outcome 1 – Understand common cyber threats and their impact:

Learners could explore different types of cyber threats such as phishing messages, malware, fake websites or unsafe downloads, describe their impact on people or organisations including lost accounts, damaged reputation or lost data, and outline simple ways to reduce risks such as checking messages, reporting concerns or using secure logins.

Learning Outcome 2 – Know how to take practical steps to protect personal information:

Delivery could address what personal information is, such as names, dates of birth, addresses or passwords, how to keep it safe by avoiding oversharing, turning on privacy settings and checking websites, and outline steps to check whether activity is safe such as looking for trusted symbols, asking for advice or checking links before clicking.

Learning Outcome 3 – Be able to carry out a basic cyber safe task:

Learners could complete a cyber safe task such as recognising a suspicious message, updating a password or reporting something unsafe, apply safe behaviours such as reviewing content and thinking before clicking, and reflect on what worked well and what they could improve next time.