

Unit Title: Personal Study Skills	
Level:	Entry Three
Credit Value:	3
GLH:	30
OCNLR Unit Code:	HC7/E3/LQ/002
Ofqual Unit Reference Number:	A/504/8289

*This unit has 5 learning outcomes*

LEARNING OUTCOMES	ASSESSMENT CRITERIA
<b>The learner will:</b>	<b>The learner can:</b>
1. Be able to take part in an initial screening process.	1.1. Attend an initial screening appointment. 1.2. Complete the initial screening.
2. Be able to complete an assessment process.	2.1. Agree a time to attend the assessment process. 2.2. Attend at agreed time. 2.3. Complete the assessment process 2.4. Discuss the outcomes with an appropriate person.
3. Know about own preferred learning style.	3.1. State how they learn best. 3.2. Discuss how they might use their preferred learning style to improve the ability to learn.
4. Be able to develop an action plan to achieve a personal learning goal.	4.1. Develop a realistic, achievable learning goal. 4.2. Develop an action plan to achieve a personal learning goal. 4.3. Review action plan to identify progress.
5. Be able to demonstrate commitment to a learning project.	5.1. State what action they should take if unable to keep an appointment. 5.2. Attend arranged meetings on time. 5.3. Outline the value of regular commitment to a learning project.

## Assessment

The grid below gives details of the assessment activities to be used with the unit attached. Please refer to the OCN London Assessment Definitions document for definitions of each activity and the expectations for assessment practice and evidence for verification.

**P = Prescribed** This assessment method *must* be used to assess all or part of the unit.

**O = Optional** This assessment method *could* be used to assess all or part of the unit.

Case Study		Project	
Written question & answer/test/exam		Role play/simulation	
Essay		Practical demonstration	O
Report		Group discussion	O
Oral question and answer	P	Performance/exhibition	
Written description	O	Production of artefact	