

Unit Title: Spelling in Practice	
Level:	Entry Three
Credit Value:	1
GLH:	10
OCNLR Unit Code:	HD3/E3/LQ/010
Ofqual Unit Reference Number:	A/503/3162

This unit has 2 learning outcomes

LEARNING OUTCOMES	ASSESSMENT CRITERIA
The learner will:	The learner can:
1. Be able to identify situations where accurate spelling is required.	1.1. List specific examples of situations where accurate spelling is important. 1.2. Give a reason why each situation needs accurate spelling. 1.3. List how accuracy may be achieved.
2. Be able to locate correct spellings.	2.1. Use the first and second place letters to find words. 2.2. Use the first and second place letters to sequence words in alphabetical order. 2.3. Use a personal dictionary or simplified dictionary to find unknown spellings. 2.4. Ask for help to spell words.

Assessment

The grid below gives details of the assessment activities to be used with the unit attached. Please refer to the OCN London Assessment Definitions document for definitions of each activity and the expectations for assessment practice and evidence for verification.

P = Prescribed This assessment method *must* be used to assess all or part of the unit.

O = Optional This assessment method *could* be used to assess all or part of the unit.

Case Study		Project	O
Written question & answer/test/exam		Role play/simulation	
Essay		Practical demonstration	
Report		Group discussion	O
Oral question and answer	P	Performance/exhibition	
Written description	O	Production of artefact	